








# Forms

## Purchasing Forms



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 Purchase-R...sition.pdf Purchase Requisition	 Service R... Form.pdf Service Requisition	 Rest-doc-form.xls Restaurant/ Food Documentation
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## Accounting Services Forms

 AP-Paymen...quest.pdf Payment Request	 AP-Visitin...voice2.pdf Visiting Artist Invoice	 Honoraria...03.16.pdf Honarium Payment to International (Non-Immigrant Alien) Visiting Artist	 PU-Comm-W9.pdf IRS W-9 Form
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## Travel Forms

 Travel-Re...-Form.pdf Authorization for Travel	 TVL-Trave...ucher.pdf Travel Expense Voucher
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## Fixed Assets Forms

 FA-Invento...ansfer.pdf Inventory Transfer	 FA-Surplus...erty-2.pdf Surplus Property Form
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**Tax Exempt**

 PU-Massa...ST-2.pdf ST-2 Tax Exempt Certificate
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**Contract Documents**

 StandardC...orm-.docx Commonwealth of Massachusetts Standard Contract	 StandardC...tions.pdf Standard Contract Form Instructions	 Commonwe...ions.pdf Commonwealth of Massachusetts Terms and Conditions	 IT Terms a...itions.pdf Commonwealth of Massachusetts Terms and Conditions for Information Technology Contracts
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