

# Business Office

The Business Office has two departments; Accounting Services responsible for Accounting and Accounts Payable, and Student Accounts/Bursar responsible for student billing.

## Office Location:

8th Floor, Tower Building

## Office Hours:

9am - 5pm, Monday- Friday  
Closed Holidays

## Staff Directory:

Don Arpino  
**Associate Vice President for Finance**  
[darpino@massart.edu](mailto:darpino@massart.edu)

**(617) 879-7899**

John "Jack" McDonald, Jr.  
Director of Financial Reporting  
Ext. 7897

[jmcdonald@masart.edu](mailto:jmcdonald@masart.edu)

## Accounting Services:

Laurence Levison  
Director of Accounting Services  
Ext. 7898

[llevison@masart.edu](mailto:llevison@masart.edu)

Grace Jarmman  
Accountant V  
Ext. 7892

[gjarman@massart.edu](mailto:gjarman@massart.edu)

Andrea Escobar  
Trust Fund Accountant  
Ext. 7896

[aescobar@massart.edu](mailto:aescobar@massart.edu)

## Accounting Services Main Contact:

Email: [accounting@massart.edu](mailto:accounting@massart.edu)  
Fax: (617) 879-7895

## Accounting Services Mailing Address:

Accounting Services  
Massachusetts College of Art and Design  
621 Huntington Avenue  
Boston MA 02115

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## **Student Accounts/Bursar**

**Edward Coffey**

Bursar  
Ext. 7902

[ecoffey@massart.edu](mailto:ecoffey@massart.edu)

**Michelle Maxwell**

Student Accounts Representative  
Ext. 7903

**Ellie Moreton**

Student Accounts Representative  
Ext. 7904

### **Student Accounts/Bursar Main Contact:**

Email: [bursar@massart.edu](mailto:bursar@massart.edu)

Phone: (617) 879-7900

Fax: (617) 879-7895

### **Student Accounts/Bursar Mailing Address:**

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Massachusetts College of Art and Design  
621 Huntington Avenue  
Boston MA 02115