




HR Forms

All of the forms below are in PDF format unless otherwise noted. Please contact human resources with any questions or concerns. Do not submit electronic copies to human resources.

Change of Name/Address Form



Cross-Registration, Tuition Waiver, & Tuition Remission

 <p>employee-cross-re...stration-form.pdf</p>	 <p>MassArt P...rm(0).pdf</p> <p>MassArt's Tuition Waiver Registration Form</p>	 <p>tuition-rem...n-state.pdf</p> <p>Tuition remission form- Statewide</p>
<p>Colleges of the Fenway employee cross-registration form</p>		

Direct Deposit Form



Employee Training Registration Form



HRD-Regis...ining.pdf

Training registration Form -
Human Resources Division

Holiday Schedule



Legal.Hol...17,18.pdf

Leave Request Form



request-fo...e-form.pdf

Request for leave Form




Payment Request Form




Payment R...quest.pdf

Payment Request Form

Performance Evaluations for AFSCME & APA Employees

 AFSCME-NE...ation.pdf	 APA-Admin...-Eval.pdf	 APA-Admin...-Eval.pdf
AFSCME performance evaluation form	APA administrator evaluation form	APA administrator self-evaluation form

Retirement Beneficiary Selection/Change Form

 change-bene.pdf
Beneficiary selection/change of beneficiary form- State Board of Retirement

State Contractor Form & Terms and Conditions

 standard_...t_frm.pdf	 comm-term...tions.pdf
State Standard Contract	State Terms and Conditions

Student Employee Forms - Trust Fund Employee Timesheet

Student Employee New Hire Packet



student new hire forms FY18.pdf

Staff/Faculty Employee Forms

Non-Student Contract Employee New Hire Packet



Contractor new h...perwork FY18.pdf

Tax Forms (State & Federal)



m-4.pdf

M-4
Massachusetts Tax form



fw4 2016.pdf

W-4
Federal tax form

