

Housing Cancellation Policy - Proposed Changes

The original policy is in blue.

New Students

Students who withdraw from the college or withdraw their Housing Application prior to June 15th, will have their \$240 deposit credited to their account.

Students who are assigned and cancel after June 15th and before July 15th

- Forfeit their \$240.00 deposit

Students who are assigned and cancel after July 15th and before August 15th

- \$300.00 charge and will forfeit their \$240.00 deposit.

Students who are assigned and cancel housing after August 15th and by the end of the first day of class

- \$500 cancellation charge and will forfeit their \$240.00 housing deposit only if the space can still be rented. If the space cannot be rented, the student will be responsible for the full room charge.

Students who are assigned and cancel housing after the first day of class will be responsible for the full room charge.

Spring Semester Deadlines: *(applicable only to new admits for the spring semester)*

Cancellation is received before January 7:

- The \$240 non-refundable cancellation fee will be credited to the student's account.

Cancellation is received on/after January 7 and before January 14:

- \$540 cancellation fee will be added to the student's account.

Cancellation is received on/after January 14 and before the first day of classes:

- Cancellation fee of \$740 will be added to the student's account, only if the space can still be rented. If the space cannot be rented, student will be responsible for the full charge. *(Subject to Appeal)*

Cancellation is received on/after the first day of class:

- Student will be billed 100% of their room charge and the full amount of student activity and technology fees, if the space cannot be rented. *(Subject to Appeal)* If the space can be rented, the room charge will be adjusted as appropriate.

Returning Students assigned for the following year

Cancellation received before May 1

- The \$240 non-refundable deposit will be credited to the student's account.

Cancellation received on/after May 1 and before June 1

- A \$540 cancellation fee will be added to the student's account.

Cancellation received on/after June 1 and before July 1

- A \$740 cancellation fee will be added to the student's account.

Cancellation received on/after July 1 and before the first day of classes

- A \$940 cancellation fee will be added to the student's account, only if the space can still be rented. If the space cannot be rented, the student will be responsible for the full charge. *(Subject to Appeal)*

Cancellation is received on/after the first day of classes

- The student will be billed 100% of their room charge and the full amount of student activity and technology fees, if the space cannot be rented. *(Subject to Appeal)* If the space can be rented, the room charge will be adjusted as appropriate.

New Proposal

For all Students

Cancellations received prior to August 1 for academic year assignments and January 2 for spring assignments.

The \$240 non-refundable deposit will be credited to the student's account.

Cancellations received on/after August 1/January 2 and before day of occupancy (occupancy is considered the day of Fall check-in or Spring check-in occurs. Date is established by Housing).

Student will be billed a **fixed fee \$1400**, if vacancy cannot be rented (including students who did not occupy assigned space at time of check-in "no-show").

Example included:

Cancellation	8.20.17	Unable to fill \$1400	Filled	\$240 non-refundable deposit
No Show		Unable to fill \$1400	Filled	\$240 non-refundable deposit
Incoming Student		Charged full rate		

Cancellation received on/after day of occupancy and by the end of add/drop.

Student will be billed a fixed fee \$1400.

Examples include:

No Show		Billed	\$1400
*Cancellation	9.7.17	Billed	\$1400
Incoming student		Charged	full rent

Cancellations received after add/drop and before the end of the 8th week of occupancy

Student will be billed a fixed fee of \$2700.

Incoming Student	Prorated. Quarterly system.
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Cancellations received after the 8th week of occupancy and prior to the end of the current semester enrolled.

Student will be billed for 100% of the rent for that semester.

Incoming student	Prorated-quarterly system
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Mid-Year Cancellations:

Cancellations received for the subsequent semester

If student cancels appropriately with the office of housing and residence life, and vacates room by the last day of the 1st semester, student will be billed a **fixed fee of \$1400** of the subsequent semesters rent.