

MassArt Administrative Council
August 9, 2017 – 9:30-10:50am
Room T-1101

MINUTES

Members in attendance: Don Arpino, Jamie Costello, Mercedes Evans, Maureen Keefe, David Nelson, Patrick O'Connor, Velda McRae-Yates, Majorie O'Malley, Lyssa Palu-ay, Paul Paturzo, Bob Perry, Ernie Plowman, Kate Russell, Susana Segat, Dan Serig, Anne Marie Stein, Chris Wright
Guests in attendance: Dwayne Farley (Public Safety), Howie LaRosee (Facilities)

Information Updates

1. Parking update (Dwayne/Bob)
As of this year, we will no longer be utilizing the Simmons parking garage. MassArt will be leasing an additional 16 parking spaces from Wentworth's Parker Street lot. As usual, an email regarding registration for the parking for 2017-2018 parking will be sent towards the end of August, as well as information posted to wiki.massart.edu. Any questions should be directed to Public Safety.
2. Tennis Tournament (Marjorie)
MassArt's first fundraising tennis tournament will be held on September 19th.
3. Beijing Royal School (Dan)
We are in the process of finalizing a partnership with the Beijing Royal School in China. Studio Foundation Professor Marc Holland will visit BRS in October to assist with portfolio development, along with other MassArt delegates.
4. Colleague Migration (Patrick)
Patrick provided an update on the migration of Colleague.
5. Staff Appreciation Day (Velda)
Velda thanked all of those who participated and supported Staff Appreciation Day, which was a great success.
6. Institutional Research Search (Chris)
Chris provided an update on the search for a new Executive Director for Institutional Research. The Search Committee has identified 3 finalists for the position. Campus visits for the candidates will be on August 15th, 21st, and 23rd.
7. Institutional Financial Aid (Kurt)
Kurt provided an update on institutional financial aid/. The percentage of students who receive aid is 66% (above other state university comparisons)
8. Risk Assessment Survey (Bob)
This academic year, we will be conducting a risk assessment survey. More information will be forthcoming.
9. Studio pre semester (Anne Marie)
Studio pre-semester will be starting next week.

To Discuss

1. Inclement Weather Policy (Maureen)

Admin Council reviewed the draft policy and made recommendations for revision including the addition of a statement regarding the fact that MassArt is a state agency and what it means if the Governor declares a State of Emergency. The policy needs clarity regarding departments that have “support hours” and areas that tend to act independently (the Helpdesk, the Library,...). Faculty and Studio Managers need to know boundaries of what can be opened without supervision. There was a recommendation to include a statement that when areas of the college remain open, it puts its employees at risk (by requiring them to travel during hazardous conditions). There should also be a statement regarding an estimation of when departments will open back up (i.e. normal business will resume the next day).

To Report

1. The Presidency (handout)

Next Meeting → We will discuss what we expect to accomplish through the strategic planning process..