

**Administrative Council Meeting Minutes**  
**Wednesday, August 24, 2016**  
**T-201, 9:30-10:30AM**

**Attendees:** Don Arpino, Jamie Costello, Maureen Keefe, Velda McRae-Yates, David Nelson, Marjorie O'Malley, Paul Paturzo, Bob Perry, Ernie Plowman, Kate Russell, Susana Segat, Dan Serig, Anne Marie Stein, Kurt Steinberg, Patrick O'Connor and Mercedes Sherrod-Evans

**Guests:** Ellen Carr (Marketing and Communications)

Website Presentation (Patrick O'Connor and Ellen Carr)

Patrick and Ellen gave a Powerpoint presentation on the status of the new website and anticipated changes.

Diversity (Mercedes Sherrod Evans)

Mercedes provided a follow up on the diversity initiatives prompted by the Artists of Color Unions demands last spring semester. She distributed the diversity matrix and asked that those who are responsible for certain initiatives provide a status update to her office. She provided a timeline and emphasized the deadlines to get information to her so that an updated version can be presented to the Board of Trustees.

Schedules for New Student and Family Orientation (Jamie Costello)

Jamie provided the schedules for new student and family orientations and welcomed everyone to participate in activities.