

**Administrative Council Meeting Minutes**  
**Wednesday, August 10, 2016**  
**Alumni Room**  
**9:30 - 11:00AM**

**Attendees:** Don Arpino, Kathy Keenan, Velda McRae-Yates, David Nelson, Paul Paturzo, Alicia Perry, Ernie Plowman, Kate Russell, Susana Segat, Dan Serig, Anne Marie Stein, Ken Strickland and Chris Wright

Diversity Plan (David Nelson)

David gave an overview of the Diversity Plan chart to address the demands of the mirror committee. Assignments have been handed out. If anyone has any corrections or input, please let Susana know by next Tuesday, August 16<sup>th</sup>. The total plan should be complete by September 1st.

David has suggested that the group read Citizen by Claudia Rankine as an aside for the diversity work we are doing

Government Committees

By the next meeting look out for an email of the existing committees and start sending suggestions to Kate (Administrative) or James Mason (Faculty).

Recruitment and Hiring goals for 16-17

- Create a process of sharing data with the MassArt community
- Create a centralized structure for monitoring the work of contract employees
- Implement search advisor program to track progress of their work in one year
- Employee self-disclosure
- Create a supplier diversity plan

Updates

MassArt is now an applicant to do a test pilot program, where students will no longer be required to submit standardized test scores. Test scores will no longer be a part of consideration except for in the case of international students. If a student's average GPA is below 3.0, we will have the right to contact their high school counsellor to check scores, if necessary.

Future Agenda Items

Update on the website should be on the 8/24 agenda