

Administrative Council Meeting Minutes
Wednesday, July 13, 2016
Tower 1101
10:00 - 11:30AM

Attendees: Don Arpino, Jamie Costello, Maureen Keefe, Kathy Keenan, Velda McRae-Yates, Paul Paturzo, Alicia Perry, Bob Perry, Ernie Plowman, Kate Russell, Mercedes Sherrod-Evans, Anne Marie Stein, Kurt Steinberg and Ken Strickland

Recruitment and Hiring Process (Velda McRae-Yates)

Velda gave a brief presentation on the recruitment/hiring process as it now stands. Going forward, everyone should use PeopleAdmin for all job postings. All hiring managers or designated admins can enter posts.

Over the last year, there have been twenty-seven staff and four faculty searches. Training has been provided to Affirmative Action Representatives to be part of this year's committees. AARs will now be known as Search Advisors. Training for the Search Advisors will begin in September. They must sit on at least two searches assigned by the Chief Diversity Officer over the course of the year. If you have anyone that you would like to recommend, please let Velda or Mercedes know.

Going forward, Velda will attend VP's meetings to go over job postings and approvals with the President and Vice Presidents.

State Budget Overview (Kurt Steinberg)

All budget custodians should now have their allocation sheets for 2016-2017. The Governor's vetoes will be publicized by tomorrow and we will know what will be overturned. Formula funding for state universities was vetoed, which adds to our expended budget. Other vetoed items include the Internship Incentive and the GIC Incentive, so there's a possibility of a 5% increase to health insurance costs. The GIC increase will likely be 9c'd. The number of incoming students is high and stable and may allow for an increase in our budget revenue.

Updates

Staff Appreciation Day will be Wed, August 3rd.

Anne Marie and Chandra will be making presentations on the work of PCE and Artward Bound at NEASC in Early November.

Future Agenda Items

Hiring and Retention Work Group Report (8/10 Meeting)