

Administrative Council Meeting Minutes
Thursday, April 30, 2015
Alumni Room
10 - 11:30AM

Attendees: Don Arpino, Jamie Costello, Matthew Hincman, Maureen Keefe, Kathy Keenan, Patrick O'Connor, Paul Paturzo, Alicia Perry, Bob Perry, Susana Segat, Dan Serig, Anne Marie Stein, Kurt Steinberg and Ken Strickland

The minutes from the March 19, 2015 meeting and the minutes for the April 7, 2015 meeting were approved.

Budget Update (Bob Perry)

Collective bargaining did not come through, from the Legislature, at the rate that we hoped. Payroll and fixed accounts will get any additional funds available. We've had to adjust some areas of the budget to shield higher costs for the students. Things will become clearer when the actual enrollment numbers are calculated over the next couple of weeks. Tuition and fees will likely come in at 4.4%.

We need to work on retaining good staff and faculty. The idea of one time bonuses and base salary increases need to be accessed, before any new hires are made.

The Budget Committee meets later today to fine tune the budget and will report to the Board of Trustees Administration and Finance Committee on May 12th and to the full Board of Trustees on June 1st.

Commencement Update (Maureen Keefe)

This year's Commencement Ceremony will take place on Friday, May 22nd at 1PM. There are 351 BFA graduates this year and 61 MFA students. This will be our second year holding the ceremony at the Blue Hills Bank Pavilion. This year photos of the work of the Honorary Degree recipients will be displayed, during the ceremony. This year's speakers are Rosa Ji Hyun (Undergraduate Speaker), Joanna Sokolowska (Graduate Speaker) and Nicole Chesney (Charge to Alumni). The President's Brunch will be held at the Seaport Boston Hotel in the Lighthouse Room.

HERE Survey Update (Dan Serig and Jamie Costello)

Events were hosted in Kennedy and all three Residence Halls to encourage student participation. There were a total of 680 respondents that identified as being faculty, staff or a student. Mo Barbosa, our consultant from Health Resources in Action, held several successful focus groups comprised of varied population around campus. A report on the findings will be presented to the Diversity and Social Justice Taskforce and Admin. Council on May 21st from 2-4pm. The roll out for the draft Diversity Plan will

be on Opening Day in September. The finalized plan should be complete by December 2015.

Campus Safety Update (Maureen Keefe)

A subgroup of faculty and staff unofficially formed a group and wrote a charge to bring to All University Committee to stop efforts to possibly arm our Public Safety Officers. Azdell- Morgan Consultants will soon be giving us an official report on the findings from the Campus Safety Assessment. Parents were also among those polled for the report.

Announcements

Let's plan for a half day off-site meeting sometime in June for the group to talk about goals and next steps.

Lisa Cloutier was hired as our Title IX Coordinator and will begin on July 20th.

Website Analysis - There will be a survey rolling out in the next couple of weeks to assess the campus-wide sentiment of the effectiveness of the MassArt website. On May 8th there will be a Town Hall meeting on the website survey.

The Dean of Admissions finalists will be interviewed on May 1st and May 8th.