

**Administrative Council Meeting Minutes**  
**Wednesday, October 5, 2016**  
**Kennedy 280B**  
**9:30 - 11:00AM**

**Attendees:** Don Arpino, Maureen Keefe, Velda McRae-Yates, David Nelson, Patrick O'Connor, Marjorie O'Malley, Alicia Perry, Bob Perry, Ernie Plowman, Kate Russell, Dan Serig, Mercedes Sherrod-Evans, Anne Marie Stein, Kurt Steinberg, Ken Strickland and Chris Wright

Financial Aid (Kurt Stenberg and Bob Perry)

Grants increased aid by \$2.4 million, the majority will be given out as scholarships. The federal portion has basically stayed the same from 2012 to 2016. It's now 20% of what we offer for aid. Our contribution has grown from 39 to 60 percent. Our grant total was \$6 million and it's increased to \$9 million. The state number has stayed theoretically the same.

The debt burden on our graduates continues to decrease. It has been a trend the last four years. We processed \$3.6 million less in loans in 2016, as opposed to 2012. Private loans have gone up from \$ 1.6 to \$3 million.

Student employment has doubled since 2016 (Non work-study procured positions). The work study numbers remain the same. Other assistance is 1.7 million this year.

Our next process is to look at enrollment and our matrix for aid to pull back the rate that was giving to sustain changes in the operation budget. We need to work on our net tuition budget.

Communication & Decision Making

Communication needs to improve across the departments and we need to have a more clear process for decision making.

- How can we make improvements and track feedback?

Updates

The group will discuss Citizen on either October 19<sup>th</sup> or November 6<sup>th</sup>. We can revisit the student discussion portion, in the New Year.

On Nov.29<sup>th</sup>, the First One Fifty presentation will be given at the November 2016 Board of Trustees meeting. The presentation will also be given at the November Foundation board meeting. It will focus on observations, questions and proposals, more so than data. This will lead to a five year plan and longer vision. There will also be a whit paper

for the presentation. The thought is to start the planning process in spring and summer and start the work next fall.

Planning process

- Clear decision making
- Open communication

Hold November 1<sup>st</sup> for a HCR visit.

November 5<sup>th</sup> we are hosting national portfolio day at the Hynes Convention Center.