

Administrative Council Meeting Minutes
Thursday, October 2, 2014
Alumni Room
10:00-11:30

Attendees: Don Arpino, Jamie Costello, Matthew Hincman, Maureen Keefe, Kathy Keenan, Marjorie O'Malley, Paul Paturzo, Alicia Perry, Robert Perry, Kate Russell, Dan Serig and Kurt Steinberg

Not in Attendance: Patrick O'Connor, Susana Segat, Anne Marie Stein and Ken Strickland

Guest Presenters: Claudia LeClair and Dwayne Farley

New Admin Council Structure and Expectations (Kurt Steinberg)

The revised structure of the group will consist of administrators ranging from deans and above. Its function is to discuss budget and policy review. Meetings shall be ninety minutes every three weeks and may be adjusted on an as needed basis to allow for in depth discussion. Individuals from the departmental level may be invited to meetings in order to discuss information for policy review or share information relevant to the college as a whole.

Law Changes on Possession of Pepper Spray (Dwayne Farley)

In response to the recent Violence Against Women Act, Gov. Patrick signed a bill which now allows anyone over the age of 18 to purchase pepper spray and carry it without a permit. In effect, this gives students the right to carry pepper spray or "self-defense spray" on campus without violating the weapons and firearms policy. In an effort to follow suit of the other state universities and adhere to changing law, we shall be amending MassArt's policy to remove language about pepper spray. The policy shall be sent to the All College Committee (ACC) for informational purposes, so that the policy change is made known throughout the college.

Commencement Survey (Claudia LeClair)

Commencement surveys were distributed college wide to get an overview of what people thought of the May 2014 Commencement ceremony, which was held for the first time at the Blue Hills Bank Pavilion. Staff and students turned in the greatest amount of responses. Graduate students and volunteers were among the largest groups in attendance and the majority of all guests used public transportation.

Among the positive reviews given, the change in venue, the ample amount of space and Lydia Clarridge's address to the Class of 2014 were the most applauded. The negative comments focused on the long wait time between the President's Brunch and the

ceremony and the wait time at the Pavilion. (The venue will only allow guests to enter one hour before the event begins). Also, many felt it was unfortunate that many of the speakers focused on topics of a broader nature, instead of addressing the graduates on a personal level, such as their experiences/student life or what may lie ahead now that they've graduated.

The suggestion was made that student artwork be shown at the venue, so that families, who otherwise won't have the opportunity, are given a chance to see examples of student work. The All School Show will likely be digitized this spring, so that the images may be projected at the ceremony venue, along with images from Convocation.

Claudia will talk to Ken about presenting the survey findings at an upcoming Chairs meeting.

Campus Shutdown (Kurt Steinberg)

In order to hook up power lines to the Design and Media Center, power will be down throughout most of the campus on Friday, November 29, 2014. Matthew Hincman will touch base with Howard Larosee, Exec. Director of Facilities Planning, as this may affect glass and ceramic students that have work in the kiln over the break. It is important that notification go out to the campus, as soon as possible, so that people can plan accordingly.

Innovations Programs (Kurt Steinberg)

MassArt would like to establish an Innovation Grants Program for faculty, staff and students. \$30, 000 has been set aside for faculty grants for the Innovations Program, which will be managed by Academic Affairs. The grants can be used to create prototypes and presentation materials. MassArt will not own the intellectual property of the faculty concepts. The hope is to create a spirit of reciprocity between recipients and the college.

Title IX (Jamie Costello)

MassArt recently completed an audit and assessment of its Title IX policies. Jamie Costello, Elaine O'Sullivan, Susana Segat, Dan Serig, and Mercedes Sherrod-Evans have been tasked to educate the college on proper policy and procedure. Any media calls concerning possible violations of the policy on the state university level should be directed to Ellen Carr, Executive Director of Marketing and Communications, at 617-879-7067.

Leadership Programs

Laura Flynn is heading a program to create student leadership seminars that will acknowledge student leaders on campus with certificates of recognition.

Diversity and Social Justice Task Force

Dan Serig is spearheading the Climate Study Survey, which focuses on how diversity and social justice can be improved on within the college. Initial efforts have begun for selecting an agency to create and implement the survey.

Strategic Plan

The Strategic Plan was approved by the Board of Trustees in September 2014. Assignments and timelines must now be created to begin an action plan and divide the work load. The members of Admin. Council were broken into three groups and asked to discuss two of the six AY2015 goals from the Strategic Plan.

Group #1: Partnership Plan Renewal and Design and Media Center

Group #2: External Visibility and Galleries Transformation

Group #3: Diversity and Invigorate MassArt Pride.