

**MASSART GOVERNANCE COMMITTEES
2018-2019**

COMMITTEE TYPES AND OVERVIEW

I. All University Committee (AUC) (Article VII B.)

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- 8 bargaining unit representatives selected under the auspices of the Association, on or between May 1 and May 31 of each academic year...The term of office of each representative shall commence on the September 1 following such selection and shall end on the next following August 31.
- 3 student representatives selected under the auspices of SGA on or between April 15 and May 31 of each succeeding academic year. All full-time students shall be eligible to serve on the AUC.
- 3 administrative representatives appointed by the President from time to time with notice thereafter published as an official college communication. Serves at the discretion of the President.

AUC shall establish an Executive Committee with full power to meet...during the months of June, July and August and at other such times when classes are in recess for ten or more consecutive working days. Membership shall consist of 6 individuals from AUC (2 from the bargaining unit, 2 students and 2 administrators).

II. Standing Committees (Article VII D.1)

Pages 3-4

- Bargaining unit members selected under the auspices of the Association and serve from September 1 to August 31
- Students selected under the auspices of SGA provided that only students who will be full-time juniors or seniors during their service in office shall be eligible; term of office is the date of his/her selection to the date of his/her successor's selection on or between April 15 and May 31.
- Administrative representatives appointed by the President and serves at the discretion of the President.
 - i. Curriculum Committee (Article VII D.1.a.i)
 - 10 bargaining unit members
 - 2 students
 - 2 administrators
 - ii. Academic Policies Committee (Article VII D.1.a.ii)
 - 10 bargaining unit members, 1 of whom is a librarian
 - 2 students
 - 2 administrators
 - iii. Student Affairs Committee (Article VII D.1.a.iii)
 - 5 bargaining unit members
 - 9 students
 - 5 administrators

III. Graduate Education Council (Article VII D.2)

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- 5 members of the graduate faculty, selected under the auspices of the Association and serve from September 1 to August 31.
- 1 student enrolled in 2 or more graduate courses in a semester selected by members of the Graduate Education Council and serve from September 1 to August 31.
- 3 administrative representatives appointed by the President who serve at the discretion of the President and serve from September 1 to August 31.

IV. Ad Hoc Committees (Article VII D.3.a) Page 4

Upon a majority vote of the members of any one of its three constituencies or upon the request of the President, the AUC shall ...establish one or more ad hoc committees of the college to make recommendations and reports to the committee in respect of any matter duly referred to it by the committee. Membership - at least 1 representative from the bargaining unit, 1 student and 1 administrator and shall in every case consist of an **equal** number of voting members from the bargaining unit, the students and the administrators. AUC determines the number of representatives. Representative(s) of the bargaining unit shall be selected under the auspices of the association; the student representative(s) shall be selected under the auspices of SGA and the administrative representative(s) shall be selected by the president.

V. Special Committees (Article VII D.3.c) Pages 5-6

Whenever the President, the Chapter President and by a majority vote of the AUC shall have agreed upon the establishment of any special committee such committee shall be established in accordance with the terms of such agreement and shall have such responsibilities and membership and shall exist for such term...as shall have been agreed upon. Once established, a special committee shall cease to exist on the end date in the agreement that established the committee, or if the president, chapter president and a majority vote of the AUC all agree to abolish the committee.

VI. University Wide Advisory Committees (Article VII M) Pages 6-10

Whenever the President shall establish an Advisory Committee to which bargaining unit representatives will be appointed, the President shall confer with the Chapter president and request names of nominees. The president shall appoint from the nominees provided by the Chapter President.

COMMITTEE COMPOSITION AND CHARGES

I. All University Committee

A. All University Committee

Composition: 8 faculty, 3 students, 3 administrators

Charge: To take up or act upon any recommendation, report or other matter submitted to it by any standing or ad hoc committee or to refer to a standing committee or ad hoc committee any matter that any member of the college community shall bring to AUC for consideration.

2018-2019 Faculty	2018-2019 Administrators	2018-2019 Students
1. Jarrett Davis	1. Lyssa Palu-ay	1. Courtney DiPietro (SGA President)
2. Taylor Davis	2. Maureen Keefe	2. Ciarán Crawley (The Well)
3. Lin Haire-Sargent	3. Susana Segat	3. Xavier Muse
4. James Mason	Alice Stanne (Recording Secretary)	
5. Gabrielle Reed		
6. Chuck Stigliano		
7. Nita Sturiale (chair)		
8. Heather White		

II. Standing Committees

A. Curriculum Committee

Composition: 10 faculty, 2 students, 2 administrators

Charge: To prepare reports and recommendations concerning: 1) general coordination and improvements of the academic program; 2) deletion/addition to or changes in the curriculum; 3) changes for major requirements; and 4) proposals for new programs.

2018-2019 Faculty	2018-2019 Administrators	2018-2019 Students
1. Lisong Liu	1. Dan Serig	1. Vivian Hudgins (ACU)
2. Renee Harding (chair)	2. Elena Belle White	2. Mickie Kryger (Animation)
3. Randy Garber		
4. Wes Bedrosian		
5. Tamara Metz		
6. Katherine Hughes		
7. Kenlyn Jones		
8. Jesse Strauss		
9. Maggie Cavallo		
10. Ericka Beckman		

B. Academic Policy Committee

Composition: 10 faculty, 2 students, 2 administrators

Charge: To prepare reports and recommendations concerning: 1) the academic calendar; 2) academic standards; 3) admission standards; 4) selective retention policies; 5) educational services that the college should render to the local community; and 6) library services.

2018-2019 Faculty	2018-2019 Administrators	2018-2019 Students
1. Janna Longacre	1. Liz Smith-Freedman	1. Christine Luksic (Art Ed)
2. John Russell	2. Lauren Wilshusen	2. Alanah Nelson (QAC)
3. Rachel Resnik		
4. Joshua Hart (chair)		
5. Lars Fischer		
6. Nicholas Sullivan		
7. Maura Smyth		
8. Daniel Rowe		
9. Tom Briggs		
10. Evelyn Rydz		

C. Student Affairs Committee

Composition: 5 faculty/librarians, 9 students, 5 administrators

Charge: To prepare reports and recommendations concerning: 1) the needs of the student population; 2) student activities; 3) student participation in cultural and social activities; and 4) practices, policies and trends in student life.

<u>2018-2019 Faculty</u>	<u>2018-2019 Administrators</u>	<u>2018-2019 Students</u>
1. Danielle Sangalang (chair)	1. Jocelyn McElrath	1. Lauren Pettey (Action for the Planet)
2. Frank Criscione	2. Katie Kidwell	2. Tomomi Yoshida (Architecture)
3. Alex Gerasev	3. Elizabeth DiCicco	3. Avianna DeLorey (SGA VP)
4. Peg Turner	4. Brenda Bailey	4. Rabbit Giraud (Game Design)
5. Destiny Palmer	5.	5. Rico St. Paul (Haystack)
		6. Gary Parzych (Iron Corps)
		7. Caroline DeVecchio (MAC Board)
		8. Emma Hindall (MassArt Music Society)
		9. Robin Moreau (MAA)

III. Graduate Education Council

Graduate Education Council

Composition: 5 graduate faculty, 1 graduate student, 3 administrators

Charge: To prepare reports and recommendations concerning: 1) changing graduate course requirements; 2) addition of new courses and the deletion of existing courses in the graduate program; and 3) criteria to be applied in designating as such members of the graduate faculty.

<u>2018-2019 Faculty</u>	<u>2018-2019 Administrators</u>	<u>2018-2019 Graduate Student</u>
1. James Read	1. Paul Paturzo (chair)	1. Jeffrey Nowlin
2. Martha Rettig	2. Maggie Shirland	
3. Elaine Buckholtz	3. Dan Szabo	
4. Patti Seitz	Dave Carder (advisor)	
5. Roger Tibbetts	Anne Marie Stein (advisor)	
	Aurelio Ramirez (advisor)	
	Nadia Savage (Recording Secretary)	
	Felicia Scott (Recording Secretary)	

IV. Ad Hoc Committees (equal membership from each constituency)

Awards Committee

Composition: 5 faculty/librarians, 5 administrators (no students)

Charge: The Awards Committee is responsible for jurying unrestricted awards at the college, including the design, development and execution of jury processes and competitions resulting in college-wide awards of merit, cash and awards.

<u>2018-2019 Faculty</u>	<u>2018-2019 Administrators</u>
1. Angela Drakeford	1. Rose Glennon (chair)
2. Irena Roman	2. Alice Stanne
3. Kathya Landeros	3. Derek Lewis
4. Alan Gluck	4. Steve Caci
5. Lisa Kennedy	5. Lydia Polanco Pena

V. Special Committees

Promotions Committee

Composition: 5 tenured faculty/librarians

2018-2019 Faculty

1. James Cambronne
2. Caitlin Pereira
3. Jen Varekamp (2nd term)
4. Matthew Connors (2nd term)
5. Ben Ryterband

Tenure Committee

Composition: 2 tenured faculty/librarians

2018-2019 Faculty

1. Laura McPhee
2. Steve Locke (2nd term)

Sustainability in the Curriculum

Composition: 3 faculty from design departments, 3 faculty from fine arts departments, 4 administrators, 2 students

Charge: This committee will continue the work of the Sustainability Initiative, including defining sustainability and crafting a clear mission for the college, envisioning how the principles and practices of sustainability would be integrated into the curriculum and gathering and disseminating information among all areas of the college.

2018-2019 Faculty

1. Jane Marsching (chair)
2. Anjali Srinivasan
3. Stephanie Cardon
4. Barbara Bosworth
5. Robert Maloney
6. Amber Tourlentes

2018-2019 Administrators

1. Claudine Ellyin
2. Rebekah Wright
3. Addrienne Walker-Gaisey
4. Christian Restrepo

2018-2019 Students

1. Nikki Tsamis (Glass)
2. Courtney Meskell (ASB)

Civic Engagement Committee

Composition: 4 faculty, 3 administrators

Charge: To create avenues for learning beyond the boundaries of our classrooms and campus; to expand and deepen our connections to diverse communities in Boston and beyond; to foster the exchange of knowledge between the many communities that make up the Commonwealth and our students, faculty and staff; to enhance our curricular and co-curricular offerings by bringing representatives from various aspects of the college as stakeholders and citizens of a more equitable society to envision and support a civic engagement plan for the college.

2018-2019 Faculty

1. Donna Marie Cecere (chair)
2. Saul Baizman
3. Tammy Dudman
4. Candice Ivy

2018-2019 Administrators

1. Dan Szabo
- 2.
- 3.

International and Intercultural Opportunities Committee

Composition: 3 faculty*, 3 administrators, 3 students

*Faculty proposing travel courses may be a part of the IIO Committee

Charge: MassArt considers a global perspective to be essential to the development of an informed artist, designer, or educator. To this end, the International and Intercultural Opportunities Committee (IIO) is charged with increasing awareness of international opportunities to the college community, including study abroad opportunities (semester, summer, short term, and faculty exchange), international student programming, and the Fulbright Program. The IIO will identify and support initiatives that engage the MassArt community in intercultural experiences on and off campus, locally, nationally and internationally.

Ongoing tasks of the IIO Committee include:

- Identifying areas of need in the community and advocating for the development of support systems;
- Actively promoting international student recruitment;
- Sponsoring programming for current international students;
- Advising the Provost on student and faculty exchange programs, semester-long study abroad opportunities, and special agreements to expand the College's reputation on a global scale;
- Identifying scholarship opportunities to move toward equity in study abroad opportunities and international student finances;
- Collaborating with the COF GEO Center as appropriate.

2018-2019 Faculty
1. Juan Obando-Echeverry
2. Margot Zurakowska
3. Hossein Alizadeh

2018-2019 Administrators
1. Amy Holland (chair)
2. Yaritza Pena
Betsy Smith (advisor)

2018-2019 Students
1. Nyala Tafari (IDSA)
2. Genevieve Montana
3. Laurie Coffin (Clay for Change)

VI. University Wide Advisory Committees

Travel Course Review Committee

Composition: 2-3 faculty*, 2-3 administrators, 2-3 students

*Faculty who are proposing travel courses may not be a part of the Travel Course Review Committee.

Charge: Faculty-Led Travel Courses are a hallmark program of the College, encouraging MassArt students to experience the art and design of another culture under the guidance of knowledgeable and dedicated MassArt faculty. Travel courses demand additional administrative and risk management support from multiple constituencies of the College, and therefore require a governance approval process to determine which courses will be offered each academic year. This applies to all proposed travel courses, even those that have been approved by the college-wide Curriculum Committee.

The Travel Course Review Committee is charged with:

- Reviewing the travel course proposals at both the concept and full proposal phase of the process;
- Evaluating the proposals based on published criteria, including risk assessment, and making recommendations for improvement;
- Meeting with faculty proposing the travel courses and listening to presentations;
- Making recommendations to the Provost, Vice President of Student Development, and Executive Vice President on which courses to approve in the upcoming year, with a recommended travel course fee (based on a proposed budget);
- Assessing and updating the travel course proposal process annually.

2018-2019 Faculty
1. Rick Brown
2. Cheryl Clark

2018-2019 Administrators
1. Erica Puccio O'Brien (chair)
2. Abigail Sweeney
3. Maxi Holman
4. Marc McNulty

2018-2019 Students
1. Natalie Dahl (ReStore)
2. Katherine Morrison (Painting)
3. Nora Wolff (NAEA)

Committee on Institutional Scholarships

Charge: To identify and review candidates and select recipients for full tuition and fee merit awards, the Tsongas and Trustees scholarships, as well as for named foundation-funded scholarships. The Committee also develops and proposed policies governing college merit scholarships where appropriate.

2018-2019 Faculty
Adrian Kohn
Suzanne Barnes
Cara Tuttle

2018-2019 Administrators
Jocelyn Gomes (chair)
Chris Wright
Aurelio Ramirez
Hillary Babick

Budget Advisory Committee

Composition: 4 faculty, 9 administrators, and 2 Students

Charge: To represent the college community and to ensure the financial resources of the college are allocated in response to priorities established in the planning processes of the institution including strategic planning, outcomes and assessments, and program review.

The committee will present to the President and the Cabinet a set of budget priorities for consideration in the FY19 budget. In addition, review current budget activity, and spending operation reports.

2018-2019 Faculty

1. Katie Riel (co-chair)
2. Sara Hartmann
3. Ellen Shortell
4. Loretta Park

2018-2019 Administrators

1. Robert Perry (chair)
2. Jamie Costello (co-chair)
3. Velda McRae Yates
4. Don Arpino
5. Chris Wright
6. Lucas Dean
7. Ernie Plowman
8. Dave Carder
9. John Ashworth-King
Susana Segat (Advisor)
Joe Connelly (Advisor)

2018-2019 Students

1. Nell Valle (SGA Treasurer)
2. Adam Bertrand (Center of Vision)

Justice, Equity, Diversity, and Inclusion (JEDI) Committee

Composition: 3 faculty, 4 administrators, 3 students

Charge: Strategic Planning is a process that results in transformative change. In order to deliver this type of change, structures & pathways must be established to deliver high impact results. As the development of five (5) priority groups in the strategic plan was developed, it was acknowledged by President Nelson, the Strategic Planning Committee and the MassArt community that Justice, Equity, Diversity, and Inclusion principles must be at the core of all we do. It is evident by the Horizon, Priorities, and Goals visual that Equity & Justice is everyone's responsibility and is in all strategic initiatives. If we are to envision a desirable future that demonstrates the values statement:

- We pursue a just, compassionate, and equitable learning environment
- We cultivate rigorous creative practices by observing, questioning, making and remaking
- We honor courage, honesty, mutual respect, and self-expression
- We believe in the power of art and design to transform our world

MassArt will establish a governance committee whose mission and work follows the Equity & Justice priority area definition.

The priority area of "equity and justice" is the fundamental principle of our college, and lays the foundation for other priority areas within our strategic plan. This priority area recognizes and understands the historical and global injustices within our society, continuously challenges biases at all levels (institutional, personal, structural, and cultural), resolutely removes systemic barriers, and establishes effective mechanisms to ensure social justice, equity, diversity, and inclusion in all aspects, and for all people. This priority area is represented in curriculum development, admissions, student development, hiring and career development of faculty and staff, as well as other daily practices of the college, with the goal of increasing individuals' full participation in the well-being of both MassArt and society as a whole.

2018-2019 Faculty

1. Juan Ormaza
2. Beth Balliro
3. Bashezo

2018-2019 Administrators

1. Lyssa Palu-ay (chair)
2. Danielle Licitra
3. Jessica Petriello
4. Ceci Mendez-Ortiz

2018-2019 Students

1. Michael Aiello
2. Brendan Kenny
3. Zayra Campos

Working Group on Classroom Climate

Composition: 3 faculty, 3 students, 1 studio manager

Charge: The Working Group on Classroom Agreement will address issues pertaining to power dynamics in the classroom. Below are items that the working group will address, but the group will also have the autonomy to fine-tune what the role of the group will be. The role of the group:

- To consider the relationship between faculty and students.
- To explore the issue of power dynamics in the classroom.
- To understand the mechanism for how ideas are exchanged in the classroom.
- To reframe how MassArt has difficult conversations in the classroom, including the participants' ability to dissent freely without losing respect.
- To develop recommendations about processes/systems which de-escalate and resolve tensions in the classroom.
- To develop recommendations for improvements which cultivate a safe, healthy living and learning environment.

2018-2019 Faculty

1. Joe Quackenbush
2. Karen Hampton
3. Jasminka Udovicki

2018-2019 Studio Manager

Steve Tourlentes
(Betsy Smith - Advisor)

2018-2019 Students

Jennifer Wolf
Michael Aiello
Lou Whiting

PreK-16+ Committee

Composition: 3 faculty, 11 administrators,

Charge: To 1) identify and determine the impact of current programs, pathways, and partnerships into through, and beyond MassArt; and 2) recommend future structures to broaden access to an art and design education on campus and beyond for learners of all ages.

2018-2019 Faculty

Adriana Katzew (co-chair)
Nancy Aleo
Darren Cole
Loretta Park
Marc Holland (Advisor)

2018-2019 Administrators

Jennifer Kilson Page (co-chair)
Ekua Holmes
Liz Reiser
Anne Marie Stein
Chandra Mendez-Ortiz
Susana Segat
Nadia Savage
Mesma Belsare
Andrew Stearns
Kristen Heintz-Perkins

Research Hub

Composition: 3 faculty, 2 administrators, 1 UG student, 1 Grad student

Charge: The Research Hub (RH) Committee is charged with (1) understanding, refining, and tracking the RH's mission and design in relationship to MassArt's Strategic Plan and (2) defining and carrying out the Hub's initial activities. For 2018-19, the committee will review and revise the RH mission statement, detail a roll-out timeline for years 1 and 2 (2018-2020), and plan and carry out initial research projects (RQ: What is research at MassArt? What would improve the MassArt student experience?). In addition, some or all of the following may be addressed: developing protocols for research projects, describing roles and criteria for filling those roles (e.g., Principal Investigators, Research Assistants, Hub Manager, Project Managers), clarifying interactions across MassArt departments and areas in relation to research, collecting and facilitating development of ideas for future projects, reviewing funding sources, creating systems for tracking projects as they develop, and defining methods to set up student research assistance.

Research Hub Mission

The *Research Hub* addresses the significant gap of communicable knowledge that exists globally around learning and teaching in art and design and explores the under-researched approaches to professional thought and practice in these fields. The *Research Hub* aims to identify, understand, and articulate high quality learning and teaching practices, especially those employed on our campus and by our partners. Through inquiry that uses rigorous and diverse research methodologies, we intend to make these practices more widely understood and appreciated; research results serve as a foundation for data-driven advocacy in art and design's societal, economic, and cultural impacts and value.

2018-2019 Faculty
Lois Hetland (Co-Chair)
Greg Wallace
Sarah Bapst
Gunta Kaza

2018-2019 Administrators
Karalynn Gau (Co-Chair)
Ceci Mendez-Ortiz
Paul Paturzo (Advisor)

2018-2019 Students
1. Jillian King (ID)
2. Riley Hunter (DMI)
3. Erin Moloney (ArtEd)

Innovation Hub

Composition: 3 faculty, 3 administrators, 2 students

Charge: To develop and advance strategic innovation goals for the college that focus on achieving professional standards for our disciplines in terms of topics, technology and practice standards, as well as on applying innovation thought to our operational practices and pedagogy.

2018-2019 Faculty

1. Paul Hajian
2. Judith Anderson
3. Lisa Rosowsky

2018-2019 Administrators

1. Meg Young
2. Adam Savje
3. Tony Flackett
Paul Paturzo (Advisor)

2018-2019 Students

1. Mallory Depoe (ID)
2. Joel Krass (Tabletop Club)

Student Enrollment Management (SEM)

Structure: Strategic Enrollment Management (SEM) will be led by the President's Cabinet that will advise a Steering Committee composed of members from Admissions, Student Development, Academic Affairs, Administration and Finance, and Institutional Research, Effectiveness, and Planning. There will be two groups - the SEM Recruitment Council and the SEM Retention Council. In addition, there will be a SEM Data Team serving both groups and the SEM Steering Council.

Charge: The charge of the Strategic Enrollment Management (SEM) Group is to develop and assess options regarding principles to guide admissions and retention efforts at MassArt, in line with the core mission and values of the College. The group will also develop recommendations to the Cabinet regarding structures to facilitate ongoing research, innovation, and areas of improvement in recruitment, retention, and student success.

SEM Steering Council:

1. Maureen Keefe (co-chair)	5. Ernie Plowman
2. Chris Wright (co-chair)	6. Bob Perry
3. Kymberly Pinder	7. Karalynn Gau
4. Dan Serig	8. Jamie Costello

SEM Recruitment Council:

Composition: 2 faculty, 8 administrators (Admissions, Financial Aid, Academic Affairs, Studio Foundation/First Year Experience, Administration and Finance, Marketing, Housing, Student Development, Registrar's Office)

2018-2019 Faculty

1. James McLeod

2018-2019 Administrators

1. Chris Wright (Chair)
2. Lauren Wilshusen
3. Aurelio Ramirez
4. Ernie Plowman
5. Don Arpino
6. Ellen Carr
7. Danielle Licitra
8. Jonathan Rand
Jennifer Kilson Page (Advisor)

SEM Retention Council:

Composition: 2 faculty, 8 administrators (Student Development, Academic Affairs, Alumni Relations, Orientation, Housing, Health and Wellness, ARC, Career Services)

2018-2019 Faculty

1. Chris Sullivan
2. Keith Washington
3. Jeanette Eberhardy

2018-2019 Administrators

1. Maureen Keefe (Chair)
2. Jamie Costello
4. Megan Cronin
5. Laura Flynn
6. Andrew Stearns
7. Jennie Knott
8. Mary Ellen Schroeder
9. Eric Dusseault
10. Patrick O'Connor
11. Lyssa Palu-ay
Jennifer Kilson Page (advisor)

SEM Data Team:

2018-2019 Administrators
Karalynn Gau (chair)
Chris Wright
Dan Serig
Danielle Licitra
Patrick O'Connor

Strategic Planning Steering Committee

Composition: 2-3 administrators, 2 faculty, 1 student

DRAFT Charge: To ensure the integrity of the strategic planning process persists through the implementation of the strategic plan. To be a resource for the Tactical Team on original context for proposed strategies and actions. To provide quarterly updates on the plan's progress to the President's Cabinet during the implementation, and make such updates available to the public. To assess and annually update the strategic plan as needed.

2018-2019 Faculty

1. Marc Holland
2. Sondra Grace

2018-2019 Administrators

1. Chloe Zaug
2. Dan Serig/Ernie Plowman
3. Karalynn Gau

2018-2019 Students

1. Matthew Knight

Strategic Planning Tactical Team

Composition: 6-7 administrators

Charge: To evaluate proposed strategic planning actions, and make recommendations to the President's Cabinet on prioritized strategies and actions aligned with the strategic plan's goals, identity initiatives, and priorities.

2018-2019 Administrators

1. Karalynn Gau
2. Dan Serig/Ernie Plowman
3. Lauren O'Neil
4. Jocelyn Gomes
5. Julie Barrett (chair)
6. Dave Carder
7. Mahesh Gudapakkam
8. Kate Russell
Chandra Mendez-Ortiz (Advisor)
Marc Holland (Advisor)