

# Academic Affairs & Provost's Office

The Academic Affairs office is open **9am - 5pm** daily.

The table below shows individual schedules for all members of office staff. 'In Office' indicates the in-person status of an individual, but does not reflect meetings or work being done elsewhere across campus. 'Teleworking' indicates the individual can be reached by email or telephone/voicemail.

## SUMMER 2022

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<b><u>Jameson Bernard</u></b> Administrative Support jebernard@massart.edu 617-879-7303	In Office	In Office	In Office	In Office	Telework
<b><u>Kyle Brock</u></b> Assist. Dir. Academic Planning kyle.brock@massart.edu 617-879-7241	In Office (located in D118 in DMC)	In Office (located in D118 in DMC)	In Office (located in D118 in DMC)	In Office (located in D118 in DMC)	In Office (located in D118 in DMC)
<b><u>Katie Duvernay</u></b> Assistant to Provost & Assoc. Dean keduvernay@massart.edu 617-879-7367	In Office	In Office	In Office	In Office	Vacation
<b><u>James Mason</u></b> Associate Provost & Dean of Faculty jmason@massart.edu 617-879-7691	In Office	In Office	In Office	In Office	Telework
<b><u>Dr. Brenda Molife</u></b> Provost & Vice President bmolife@massart.edu 617-879-7376	In Office	In Office	In Office	In Office	Telework
<b><u>Ernest Plowman</u></b> Assoc. Dean, Academic Administration eplowman@massart.edu 617-879-7366	In Office	In Office	In Office	In Office	Vacation
<b><u>Kate Russell</u></b> Director of Academic Operations krussell@massart.edu 617-879-7375	Telework	In Office	Telework	In Office	Telework

You can reach teleworking individuals via email or by phone where indicated above.

If you are unsure who to contact, we are also available by email at [ACADEMIC.AFFAIRS@MASSART.EDU](mailto:ACADEMIC.AFFAIRS@MASSART.EDU) and the Academic Affairs main phone number is (617) 879-7300. All voicemails (for both the main line and individuals) are forwarded to email and we will receive them even when teleworking.

You can schedule in-person or virtual meetings with individuals at [ACADEMIC.AFFAIRS@MASSART.EDU](mailto:ACADEMIC.AFFAIRS@MASSART.EDU) or by reaching out to them separately.