

## Section 2: Program Logistics and Safety

- Please select the lead campus for this program: Select MassArt
- Name of Program
- Name(s) of Travel Leader(s)
- What is the minimum number of students needed for the program to run? What is the maximum number of students that the program will accept? *\*Note: A minimum enrollment of 18 students is required for courses with 2 faculty; courses with 1 faculty (and 1 support staff) cannot cap courses at fewer than 16 but may be approved to run with 12 enrolled students. See Travel Course Handbook for specific information on enrollment.*
- Estimated number of participants:
- Please provide a profile of the expected Program participants (e.g., age, student, club association). Clearly indicate how travelers are related to our campus (e.g., current undergraduates, current graduates, alumni, other COF students, ProArts students, first year students)
- What date do you plan to depart the U.S.?
- What date do you plan to return to the U.S.?
- What are the total number of days abroad?
- Please list program location(s) - cities and countries - as well as tentative dates in each location:
- Please list all sites and provide a brief description of program activities taking place at each respective site. For example: -Peking University Health Science Center 1st Hospital (Beijing, China): clinical observation and shadowing -Kantcentrum (Bruges, Belgium): lace-making workshop
- Provide details of the proposed modes of travel (bus, train, subway, hiking, swimming, etc.)
- We recognize that accessibility varies by country. Are there any physical/mobility requirements for participation? Are there possible adjustments for physical impairments? *Example: This program will require participants to navigate extensive walking on uneven ground and includes tours to sites with multiple steps.*
- Describe how participants will travel to the initial Program site from the United States and if they will travel as a group or individually:
- Please list current US Department of State Travel Advisory level(s) for all destinations: (<https://travel.state.gov/content/travel/en/traveladvisories/traveladvisories.html>)
- Are there any regions within your destination(s) that vary in advisory level? Do you plan to travel there?
- Based on the U.S. Department of State Advisory Level(s) and your own research, what are the current risk factors associated with the location(s) to which the program will travel?
- If this program has run before, or if other campus-sponsored programs have run to the same location(s), it is recommended that you consider previous feedback or on-site experiences. If applicable, are there any health/safety/security factors to be aware of from previous programs?
- Please list the current CDC Travel Health Notice level(s) for all destinations: (<https://wwwnc.cdc.gov/travel/>):
- What vaccines and medicines are required and recommended by the CDC for the location(s) to which you plan to travel?
- Differences of religion, cultural norms, local traditions, and political attitudes can present challenges that may affect a students' health and safety while travelling abroad. What

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cultural features have you identified that may have this impact? For example: criminalization of homosexuality. If approved, you will need to address steps to mitigate the impact of the features described below.

- Based on your budget worksheet, please provide a projected program cost and participant fee. Additionally, remember to email the completed budget worksheet to your campus contact.