

MassArt Board of Trustees  
**Executive Committee**  
May 31, 2019  
11:15 am to 12:45 pm, Alumni Room

**MINUTES**

Trustee members present: Pamela Parisi (Chair), Elisa Hamilton, Jan Saragoni, Linda Snyder. David Nelson (Ex Officio).

Members absent: David Lee, Peter Nessen

Also participating: Susana Segat (Board Secretary)

Call to order

Chair Parisi called the meeting to order at 11:35am.

Approval of the minutes

On a motion duly made and seconded, it was unanimously

**VOTED: To approve the minutes of the March 29, 2019 committee meeting.**

Items requiring a vote: *To elect board officers for FY2020, effective July 1<sup>st</sup> for Chair and Vice Chair*

On a motion duly made and seconded, it was unanimously

**VOTED: To recommend the election of Jan Saragoni as Chair and Elisa Hamilton as Vice Chair, effective 7/1/19**

Items requiring a vote: *Chair's appointment of standing committee chairs, effective July 1<sup>st</sup>*

On a motion duly made and seconded, it was unanimously

**VOTED: To accept the Chair's appointment of the following Standing Committee Chairs:**

- Elisa Hamilton: Academic and Student Affairs
- Linda Snyder and Peter Nessen: Administration and Finance
- Karen Keane: Development
- Jan Saragoni: External Affairs

Items requiring a vote: *To elect members of standing committees (other than Executive Committee), effective July 1<sup>st</sup>*

On a motion duly made and seconded, it was unanimously

**VOTED: To elect members of standing committees (other than Executive Committee), effective July 1<sup>st</sup>**

- Committee on Academic and Student Affairs: Elisa Hamilton (Chair), Hazel Afamefuna, Denise Korn.
- Committee on Administration and Finance: Linda Snyder (CoChair), Peter Nessen (CoChair), Karen Keane, Elisa Hamilton.
- Committee on Development: Karen Keane (Chair), Denise Korn, Pamela Parisi. Richard Marshall (ad hoc).
- Committee on External Affairs: Jan Saragoni (Chair), Linda Snyder, Peter Nessen.

Trustees discussed the composition of the Executive Committee, which would include Trustees Saragoni (Chair), Hamilton (Vice-Chair)(Academic Affairs Chair), Parisi (Past Chair), Snyder (A&F CoChair), Nessen (A&F CoChair), and Keane (Development Chair).

Items requiring a vote: To reinstate the Special Committee on Tower, renamed, maintaining current chair and members

On a motion duly made and seconded, it was unanimously

**VOTED: To reinstate the Special Committee on Tower, renamed Special Committee on Campus Development, maintaining current chair and members:**

- Linda Snyder (Chair), Pamela Parisi, Bill McQuillan, Peter Nessen. David Lee (ad hoc).

Trustees discussed the vote of the Academic and Student Affairs Committee to form a Special Committee on Honorary Degrees to clarify the process for granting such degrees. Trustees discussed their role in making nominations. The Executive Committee considered that it would be a friendly amendment: instead of creating a

special committee, a special meeting of the board would be held in early fall, with an agenda to review and clarify criteria, process, guidelines, etc., for granting honorary degrees.

#### Distribution of FY2020 board meeting schedule

Trustees discussed the calendar of meetings for next year.

On a motion duly made and seconded, it was unanimously

**VOTED: that the full BOT meetings be held on the following Tuesdays, starting at 4:15pm:**

September 24, 2019  
November 19, 2019  
February 4, 2020  
April 7, 2020  
June 9, 2020

Trustees discussed possible meeting times for committee meetings and agreed to keep the meetings as they are currently scheduled until further notice. Campus Development and Development would be scheduled on other dates, as per our current practice.

#### Items requiring a vote: Delegation of Authority

On a motion duly made and seconded, it was unanimously

**VOTED: To delegate authority:**

- **Summer actions:** To delegate to the president of MassArt, in conjunction with the Chair and members of the Executive Committee, authority to take such actions over the summer 2019 months, as is deemed necessary or desirable and as permitted by law, until the next regularly scheduled meeting of the board of trustees. The president shall report to the board of trustees on any such action(s) taken under this motion.
- **Audit:** To delegate the executive committee of the board of trustees to approve the fiscal year 2019 audit for MassArt in order to meet the October 15<sup>th</sup> deadline of the State Comptroller. The executive committee will schedule a special executive committee meeting on October 11, 2020 to accept this FY19 audit. The audit shall be presented to the full board at its November 26, 2019 meeting.
- **MSCA reappointments:** To delegate to the president the authority to act as the board's designee in taking actions to reappoint MSCA unit members

#### Items requiring a vote: Under delegated authority: approve strategic plan for BHE

On a motion duly made and seconded, it was unanimously

**VOTED: Under delegated authority from the full board, to approve the strategic plan and submit it to the Board of Higher Education.**

#### Items for discussion: President's evaluation 2018-2019; President's goals for 2019-2020

Chair Parisi requested that President Nelson submit his self-evaluation so that the Executive Committee may provide the Board of Higher Education with their evaluation by the end of June. President Nelson added that he would be presenting his self-evaluation and his goals for the following year.

#### Items for discussion: Trustees' self-assessment 2018-2019

Trustees reviewed the self-assessments submissions to-date. Chair Parisi asked committee chairs to consider what trustees say they don't understand and don't know as they develop their committee agendas for the year. She also asked Trustee Hamilton to continue to work on a "new trustee" initiation curriculum. Trustees discussed how the self-assessment data might be used for trainings, for the retreat, and for general engagement practices.

#### Other business

President Nelson gave an update on MassArt's accreditation. NECHE and NEASC have both finalized their accreditation process and everything is approved until the next cycle for each organization.

#### Adjournment

On a motion duly made and seconded at 12:55pm, it was unanimously

**VOTED: to adjourn.**